



Republic of Serbia
**COMMISSION FOR PROTECTION
OF COMPETITION**

25/IV Savska St., Belgrade
Number: 1/0-03-250/2018-1
Date: March 1, 2018

Pursuant to Article 21(1/9) of the Statute of the Commission for Protection of Competition (Official Gazette of the RS 49/10), President of the Commission for Protection of Competition enacts the following

**INSTRUCTIONS FOR SCHEDULING AND HOLDING MEETINGS IN THE PREMISES
OF THE COMMISSION FOR PROTECTION OF COMPETITION**

1. These Instructions shall regulate the rules and procedures governing the scheduling and holding meetings in the premises of the Commission for Protection of Competition (hereinafter referred to as the Commission).
2. Meeting requests shall be submitted in written form to the postal address of the Commission: 25/IV Savska St., Belgrade, or electronically to email address: office.kzk@kzk.gov.rs.
3. The meeting request shall contain at a minimum the meeting topic, provisional issues and list of participants.
4. An employee in responsible charge of the meeting shall be obligated to inform the Secretary General of the Commission on the related meeting a day in advance.
5. During the meeting preparation phase, the Party to request shall be informed that meeting attendees and attorneys at law must hold appropriate letters of authorization or powers of attorney.
6. Prior to initiating meetings at the Commission, an employee in responsible charge of the meeting shall inspect the regularity of letters of authorization or powers of attorney of the Party representatives.
7. An employee in responsible charge of the meeting shall observe that the Party representatives adhere to meeting topics as presented in the request, while respecting the reputation of the Commission and the other parties present.
8. If the Parties disturb the meeting, an employee in responsible charge of the meeting shall warn them of misbehavior, and interrupt the meeting if such behavior is continued.
9. These Instructions shall be published on the Internet web page of the Commission immediately upon enactment.

PRESIDENT OF THE COMMISSION

Dr. Miloje Obradović, sgd.